|  | | | **Monthly Status Report** | | | | | | | | | | | | | | FRPMC01  Version 3.00 | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Report Date: 1-Feb-2022** | | | | **For PERIOD -** | | | **From : 1-Dec-2022** | | | | | | | **To: 31-Jan-2022** | | | | |
| **Project/Sub-Project Name:** | | **Integra CKYC Gateway** | | | | | | | | | **Project/Sub-Project ID:** | | | | IMSICGD1 | | | |
| **Customer Name: IMSPL (Product)** | | | | | | | | | | | **Team Size : 4+1+1** | | | | | | | |
| **Project Status[[1]](#footnote-0):** | | | | [ x] **Green** | | | | [ ] **Yellow** | | | | | | | | [ ] **Red** | | |
| **SCHEDULE** | | | | | | | | | | | | | | | | | | |
| **Phase** | **Major Activity (As per project Plan)** | | | | **Planned / Revised** | | | | | | | **Actual** | | | | | | **Status[[2]](#footnote-1)** |
| **Start** | | **End** | | | **Days** | | **Start** | **End** | | | | **Days** |
| 4 | Unit Test Report | | | | 30-Nov-2022 | | 26-Dec-2022 | | | 19 | | 8-Dec-2022 | 9-Jan-2023 | | | |  | Completed |
| 5 | System Test Report | | | | 27-Dec-2022 | | 7-Feb-2023 | | | 31 | |  |  | | | |  | Open |
| 6 | User Manual | | | | 6-Feb-2023 | | 16-Feb-2023 | | | 9 | |  |  | | | |  | Open |
| 7 | Release readiness check | | | | 16-Feb-2023 | | 27-Feb-2023 | | | 8 | |  |  | | | |  | Open |
| 8 | Delivery Note | | | | 28-Feb-2023 | | 1-Mar-2023 | | | 2 | |  |  | | | |  | Open |
| 9 | Release Note | | | | 27-Feb-2023 | | 1-Mar-2023 | | | 3 | |  |  | | | |  | Open |
| **Major Activities that Slipped** | | | | | | **Slipped by (no. of days)** | | | **Reasons for Slippage** | | | | | | | | | |
|  | | | | | |  | | |  | | | | | | | | | |
|  | | | | | |  | | |  | | | | | | | | | |
|  | | | | | |  | | |  | | | | | | | | | |

| **ACTIONS COMPLETED:** | |
| --- | --- |
|  | Unit Test Report Completed |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

| **OUTSTANDING ISSUES:** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **1** | **Description:** | | | | | |
|  | **Impact/Effect:** | | | | | |
|  | **Raised by:** | | | **Owner:** | | |
|  | **DATE** | **Opened:** | **To be closed:** | | **Closed:** | |
|  | **Action taken/Current status:** | | | | | |
|  | **Description:** | | | | | |
|  | **Impact/Effect:** | | | | | |
|  | **Raised by:** | | | **Owner:** | | |
|  | **DATE** | **Opened:** | **To be Closed:** | | | **Closed:** |
|  | **Action taken/Current status:** | | | | | |

| **ACTIVITIES PLANNED FOR NEXT MONTH:** | | **Priority[[3]](#footnote-2)** |
| --- | --- | --- |
|  | System Test Report |  |
|  | User Manual |  |
|  | Release readiness check |  |
|  |  |  |
|  |  |  |
|  |  |  |

| **CUSTOMER COMPLAINTS: NA** | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | **Description:** | | | | |
|  | **Reported by:** | | | | |
|  | **DATE** | **Opened:** | **To be closed by:** | | **Closed:** |
|  | **Action taken/Current status:** | | | | |
|  | **Description:** | | | | |
|  | **Reported by:** | | | | |
|  | **DATE** | **Opened:** | **To be closed by:** | | **Closed:** |
|  | **Action taken/Current status:** | | | | |
| **Prepared by : Hari Krishna E** | | | | **Date:31-Jan-2022** | |

| **REVIEW COMMENTS:** | | |
| --- | --- | --- |
|  |  | |
|  |  | |
|  |  | |
|  |  | |
|  |  | |
| **Reviewed by : Bhasker Jyoti Phukan** | | **Date: 31-Jan-2023** |

1. **Project Status**: **Red**-Issues requiring Top Management attention; **Yellow**-Issues to be resolved by PM; **Green**-No Issues [↑](#footnote-ref-0)
2. **Phase Status**: **S**-Slipped Activity; **L**-Likely chance of Slippage; **A**-As per schedule [↑](#footnote-ref-1)
3. H-High; M-medium; L-Low [↑](#footnote-ref-2)